

Create a myGov account

Creating a myGov account is simple:

- go to **my.gov.au** and click the Create a myGov account button
- enter your email address
- read and accept the terms of use
- enter your confirmation code
- you'll now be asked to create a password
- choose and answer three secret questions

Once you've created a myGov account you can link member services such as the ATO.

Link the ATO to your myGov account

To link to the ATO:

- setup your myGov account
- login to myGov
- click the Services button on your myGov home page
- click the Link icon next to 'Australian Taxation Office'.

Go to **ato.gov.au/myGovlinking** for help with creating a myGov account and linking to the ATO.

Lodging your first tax return

If this is your first year lodging a tax return, here are some tips to make tax time simple. We can help you if you're unable to do this. The easiest and fastest way to lodge your tax return is online using myTax. To lodge online you'll need a myGov account linked to the ATO.

- Have your Tax file number (TFN) handy and either your birth certificate, passport or citizenship certificate
- create a myGov account
- call 132861 and press 5 to get your unique linking code
- sign into myGov and link to ATO.